

booking form



Name:
Date of Booking:



| | | | |
|---|-----------------|------------------------|--|
| Date of Wedding: | | Producer Assigned: | |
| Bride: | | Groom: | |
| Address before Wedding: | | Address after Wedding: | |
| Telephone: | | Telephone: | |
| Mobile: | | E-mail address: | |
| At Home before: | | | |
| Parents attending: | | | |
| Ceremony venue: | | Ceremony Telephone: | |
| Reception venue: | | Reception Telephone: | |
| Ceremony Time: | Reception Time: | Evening Time: | |
| Best Man: | | Bridesmaids: | |
| Special Requirements: | | | |
| Type of Package booked: | | Total charges: | |
| The terms and conditions as set out overleaf are accepted by: Client: _____ Date: _____ Nova: _____ Date: _____ | | Deposit: | |
| | | Paid via: | |
| | | Balance: | |

Visit our website at www.novaweddingvideos.co.uk for more information and sample video clips

Nova Wedding Videos

62 Ascot Avenue, Cantley, Doncaster. DN4 6HE.
Tel : (0870) 765 5124 / E-mail : weddings@novaonline.co.uk

Terms and Conditions

1. Under this agreement, Nova Productions agrees to record the wedding on the specified date and edit the footage together to produce the finished video.
2. Items to be included depend on the package booked.
3. One, Two or Three cameras (as booked) will be provided during the day, with one camera in the evening (if booked).
4. We will endeavour to cause to minimum amount of intrusion during the day.
5. Editing of the finished video will not take place until after you have returned from honeymoon.
6. Payment should either be in the form of a cheque (payable to Nova Productions) or cash. Payments via credit or debit card can be only taken online through our website (www.novaweddingvideos.co.uk). A deposit is payable immediately with this booking form. The remaining balance is payable when the video is completed and you are satisfied with the production.
7. Any specific filming opportunities must be provided in advance of the day and completed on this form. We will not be held responsible for the failure to include any material in the finished video if we have not received specific filming or editing instructions.
8. You will be provided with 1 copy of the finished video on DVD under this agreement. Further copies are available only from Nova Productions.
9. Nova Productions retains the copyright of the material recorded on, and ownership of, the camera and master tapes to the event.
10. Nova Productions reserve the rights to use the material in the form of a promotional video or showcase of its work, or in any other form in any media present or future.
11. If the wedding is cancelled or postponed to a date where Nova Productions is unable to complete its responsibilities under this agreement, then the deposit already paid will be refunded.
12. You may cancel this agreement at any time by giving written notice to us. Should we receive notice of cancellation less than 3 months prior to the date of the wedding, the deposit paid will not be refunded.
13. Nova Productions is assigned artistic licence in relation to all aspects of the production and editing of the video, and our judgements on any matter relating to our work shall be deemed correct.
14. We reserve the right to use unmanned cameras on two or three camera packages where operation requirements dictate.
15. You are aware that we will not be able to use copyright music recordings on this video production, without additional cost payable for the necessary copyright clearances.

DVD Compatibility

Nova uses the DVD-R recordable DVD format for its DVD projects. By ordering a DVD version of any service, you agree that Nova will accept no responsibility if the DVD-R created will not play on your DVD player because of compatibility problems. It is your responsibility to check the compatibility of your DVD player before ordering.